

**“Four R” Note-Taking Template—*Burlingame High School, California***

## Four R Notes

Name \_\_\_\_\_

**Directions** Fill in the “Read” notes *as you read*; then, using those notes, summarize the text in the second section (“Retell”). Relate this text or topic to other texts you have recently read or ideas you have discussed, making whatever connections you can between them. Finally, jot down your own thoughts, making personal connections to the text or topic in the “Respond” section.

[illegible]